

St. Andrew's Malvern. (Registered Charity Number 1128973)

Minutes of Meeting of the Parishioners and APCM 11th Oct 2020

The meeting was held in St Andrew's Church and was simultaneously broadcast via Zoom with participants on Zoom able to comment. A roll of the names of those attending both meetings is filed with the minutes. Total = 25 in church, 36 via Zoom.

Apologies: None

PCC Members in attendance at church: Dave Bruce, Barry Austin, Nick Fane, Helen Simpson, Ruth Lucas and Andy Lymer.

PCC Members in attendance via Zoom: Derek Barnes, Jenny Oakley, Chris Mesley, Mary Flynn

Apologies: None

The meetings followed the viewing of a pre-recorded worship service in St Andrew's and available online

Meeting of the Parishioners

Election of Church Wardens

Thanks were recorded to Helen Simpson who has stepped down after a year as Churchwarden. As well as for her church warden role and PCC before that Helen was thanked for the love and continual support shown to Dave and Alice, particularly over the last few months. Prayers were said for Helen's health to be fully restored.

Nick Fane was willing to stand again as Churchwarden and Lis Whybrow had also been proposed.

Nominations:

Nick Fane, proposed by Chris Mesley and seconded by Colin Robbins - agreed unanimously.

Lis Whybrow, proposed by Ali Mesley and seconded by Val Fane - agreed unanimously.

The Meeting of the Parishioners ended.

Annual Parochial Church Meeting

- 1. Minutes of the APCM 2019** The minutes were approved and signed as a correct record. There were no matters arising.
- 2. Annual Report and Review** Attention was drawn to the availability of these documents, along with videos, on the church website. Due to the delay in holding the APCM because of the COVID-19 pandemic many of the topics/events reviewed are now many months away but a particular highlight of the year was the Weekend at Home.
- 3. Electoral Roll:** Thanks were recorded to Nick Fane for his work as the Electoral Roll Officer. Nick confirmed that, following the full revision of the roll, a total of 180 people are registered, this is the same total as last year but reflects some people coming of the roll whilst others joined. Of the total number, 37 per cent live within the Parish and 63 per cent outside of the Parish.

4. **Annual Report for Charity Commission** Having been available to view on the church website this was received by the church through a show of hands in church and via Zoom.
5. **Financial Report:** A detailed report for the year ending 31st Dec 2019 is included in the Annual Review and on the website. Andy Lymer reported that income for 2019 was up 41% compared to the previous year at £252K. This amount however includes restricted funds for CAP and the Blessings Fund that had not had an impact on previous years accounts but were substantial in 2019. Expenditure was up 57% at £233K but again this included outgoings from the CAP and Blessings Fund accounts. The largest single expenditure was our Parish Share and overall expenditure has doubled over the last 3 years.

Part of the £19K surplus for 2019 have been allocated to the new church front doors this year and we were also able to make a much appreciated extra payment to the diocese.

Looking ahead it is predicted that the income/expenditure balance for the current year will be reversed compared to 2019 with an expected deficit of approx. £19K. Hall and plate income have been greatly reduced. Though there has been some savings in expenditure further reductions in spending may be possible.

Andy sincerely thanked all those who help him throughout the year – Marion Robbins for doing the accounts, Valerie Jamieson for dealing with Gift Aid and envelopes and Chris Hopes for taking care of cash deposits.

Thanks went also to Paul Lythgow for checking the balance of accounts. This year the appointment of a different Independent Examiner was required due to the level of income meaning that this had to be done by a currently certified/qualified body. Kendall Wadley was selected and they are also doing some updates to our accounting system that will streamline things going forward.

Approval of the Annual Accounts was proposed by Andy Lymer, seconded by Jo Hartwright and received by those present in church and via Zoom.

Kendall Wadley were proposed as Independent Examiner for next year by Andy Lymer, seconded by Val Fane and approved by those present in church and via Zoom.

The Annual Review was received by those present in church and via Zoom.

6. **Safeguarding:** Val Fane thanked the safeguarding committee and all that have been involved in ensuring that St Andrews is a safe place for all. The recent Church of England report made sombre reading and was a reminder of the need for vigilance even though St Andrew's has not had reported issues concerning staff or volunteers. Training requirements have increased and Val thanked all that had undergone training in 2019 and 2020. 6 incidents were logged with 4 requiring significant action. Other discussions reflected the awareness of safeguarding protection. God has been at work in the outcomes. Val is part of the diocesan safeguarding panel.
7. **Elections and appointments:**
 - a. **Deanery Synod:** Jane Mortimore was proposed by Alice Bruce, Seconded by Isaac Wills. Approved
There is still another place available. Please contact Dave Bruce if interested
 - b. **PCC Members:** Thanks were recorded for those standing down from PCC.

New members elected:

Val Fane - proposed by Chris Mesley and seconded by Marion Robbins

Virginia Jones – proposed by Angela Gibson and seconded by Janet Booth

Anna Laidler – proposed by Judy Baker and seconded by Barry Austin

Alan Holmes - proposed by Heather Williamson and seconded by Derek Barnes

Colin Robbins – proposed by Alice Bruce and seconded by Val Fane

Ellie Quinlan – proposed by Barry Austin and seconded by Simon Noble

All approved.

c. Deputy Wardens: Sean McCarthy, Mary Flynn and Val Fane. All approved

- 8. Rector's Reflections:** Dave's full report is included in the Annual Review. The support of mission activities gave great encouragement in 2019 but in the current year there is a great sadness at the loss of opportunities due to the pandemic situation. Development of the Qinetiq site behind the rectory provides a picture of hope as new purpose comes from an old facility and the demolition rubble becomes part of new foundations. Dave gave particular thanks to the leadership team as well as Derek and the tech team for their huge input enabling services, reflections and even gatherings to happen online. Debbie Austin was also thanked as she steps down from leading the musical worship team after 14 years of tireless service and Barry as he steps away from the leadership team. As we proceed in the Covid 19 era things are already having to be done in a very different way, and we continue to be open to where God is leading us. Dave stressed the importance of being focused on prayer and reflected that he has found fasting a useful addition to his routine, encouraging others to give it a try. Changes to the Ministry and Leadership structures are being developed with Ali Mesley taking on a new role as Leader of Pastoral Mission. Staffing changes will occur in 2021 as Eddy will be finishing his post and starting ordination training in August and Peter will be completing his 3rd year in curacy and may move on any time from May. The meeting closed with the St Andrew's prayer.

Approved by:

Date: