

St. Andrew's Malvern. (Registered Charity Number 1128973)

Minutes of Meeting of the Parishioners and APCM 7th April 2019

A roll of the names of those attending both meetings is filed with the minutes. Total = 72.

Apologies: James and June Smith, Jennifer Oakley, Chris Hopes, Angela Gibson, Sarah Barnes, Lorna Ashman, Ruth Cook, Paul Hartwright and Jutta Husband.

PCC Members in attendance: Dave Bruce, Peter Myres, Derham Cook, Barry Austin, Nick Fane, Derek Barnes, Heather Williamson, Simon Noble, Mary Flynn, Carol Wilson, Kevin Surridge, Helen Simpson and Jean McCarthy.

The meetings followed a worship service.

Meeting of the Parishioners: Election of Church Wardens - Nick Fane and Helen Simpson

Thanks were recorded to Barry Austin who has stepped down after a number of years as Churchwarden. In particular Barry was thanked for his leadership and guidance, particularly during the interregnum when Mary Flynn was also Churchwarden. Dave gave his personal thanks to Barry for the care and support he has given as Churchwarden - as a critical friend and as a channel of communication to the congregation. Barry will be staying on the Leadership Team.

Nick Fane was willing to stand again as Churchwarden and Helen Simpson had also been proposed.

Nominations: Nick Fane, proposed by Michael Jupe and seconded by Joan McNamee - agreed unanimously.

Helen Simpson, proposed by Val Fane and seconded by Angela Gibson - agreed unanimously.

The Meeting of the Parishioners ended.

Annual Parochial Church Meeting

- 1. Minutes of the APCM 2018:** The minutes were approved and signed as a correct record - proposed by Carol Wilson and seconded by Derham Cook, agreed unanimously. There were no matters arising.
- 2. Barry Austin:** Barry outlined the role of the Churchwarden and was grateful for the contribution made by so many who served within the church as volunteers. Barry stated he had enjoyed his time as Churchwarden and will be staying on the leadership team.
- 3. The Waiting Room:** Janet and David Booth spoke about The Waiting Room based at All Saints. The Waiting Room takes place for an hour one Thursday of each month and is a time of quiet in the Lord's presence. A team of six lead the sessions, which open with a word of reflection or a reading. Then there is a time of quiet waiting, followed by a time of sharing prior to a silent departure. Janet and David invited all to taste the sessions and "encounter the Living God in the Waiting Room."
- 4. Bereavement:** Bob Gibson and Jean McCarthy explained how the newly formed Bereavement Team had come out of the Welcoming, Caring and Belonging Strategic Group meetings. Members of the newly formed Bereavement Team will soon start to visit the bereaved and host Coffee Mornings for the bereaved on alternate Monday mornings in the Church Centre. All were invited to pray for the Bereavement Team, to promote the Coffee Mornings and to become involved.
- 5. Electoral Roll:** Thanks were recorded to Paul Hartwright for his work as the Electoral Roll Officer over the past few years. Paul has now stood down and Nick Fane has taken on the role. Nick confirmed that, following the full revision of the roll, a total of 180 people are registered (39 new people have signed up and just over 20 have dropped off.) Of the total number, 37 per cent live within the Parish and 63 per cent outside of the Parish. Despite an anticipated decrease normally expected when a full revision is carried out, the number had increased and is believed to be the highest number on the roll in recent years.

6. Treasurer's Report: A detailed report is included in the Annual Review 2018 and on the website. Andy Lymer gave a presentation on the report via video. Andy started by thanking everyone for the generosity they have shown, income having increased by 11 per cent on the previous year (2017) to £179K. Andy invited anyone who is an income taxpayer and not already registered for Gift Aid to consider if they may be willing now to register for this with us and if so willing, to contact him or Valerie Jamieson. Expenditure was £154K, 24 per cent higher than in 2017 but remained below budget. The largest expenditure item was the Parish Share at £70K which was paid in full as the sum requested by the Diocese. Andy was pleased to confirm that the aim of increasing expenditure on work with young children had been achieved and in 2018 accounted for 14 per cent of all expenditure, demonstrating an increased investment in our young people. Expenditure had risen over the past few years and this increase includes Hall costs which were not previously included in the chart shown but now are to show all the costs the church has to cover. Under the PCC's policy of Tithed Giving commitment, five Mission Partners received £1,137 each. In addition, one-off payments in support of non St Andrew's Mission totalled £2,645 and £5K was given to assist with the set-up of CAP Malvern. Out of the surplus made over the year of £24K, a contribution of £5K had been set aside towards St Mary's building project, the Hall and Kitchen floor had been replaced and other money put aside towards the planned upgrade of the sound equipment that will occur during 2019.

A conservative budget has been set for 2019 with a proposed expenditure of £177K. The key change is the suggested £10K increase in the Parish Share which has been agreed for this year with the Diocese to be £80K. However, as a growing church it is anticipated that we will be able to pay this amount. The budget also anticipates a further increase in expenditure on youth and children's work and contributions to new mission partners.

Andy recorded his thanks to all in the Finance Team: Valerie Jamieson, Chris Hopes and Trish Gorton and to Paul Lythgoe the Independent Examiner. Andy in particular thanked Trish for her work as Bookkeeper over the last three years and confirmed that as Trish steps down from this role, Marion Robbins has volunteered to take it on.

Andy reminded everyone that forms are available at the back of church detailing methods of giving and invited any questions on via email or in person on his return.

The PCC had approved Paul Lythgoe as Independent Examiner again for 2019. The Annual Report for the Charity Commission had also been approved by PCC and was noted and received together with the Accounts and Annual Review - proposed by Derek Barnes and seconded by Val Fane - agreed unanimously.

7. Safeguarding: Thanks were recorded to Bob Gibson for serving as Safeguarding Officer for many years, during which time the job had become increasingly complicated. Bob was thanked for his wise, steady and compassionate approach to the work. Val Fane has now taken on the role of Safeguarding Officer and is the contact for all safeguarding concerns. A total of 68 people need DBS checks, 3 are in process and 10 people need to complete safeguarding training (within a year of DBS check.) The Safer Recruitment process is used for all volunteers.

8. Elections and appointments:

a. Deanery Synod: There are 2 vacancies on Deanery Synod - anyone interested in carrying out the role of representing St Andrew's at Deanery Synod are to contact Dave.

b. PCC Members: Thanks were recorded for those standing down from PCC:

Carol Wilson who is standing down from PCC after serving for 9 years, Sarah-McCarten Williams has also stepped down having taken on the children's work at St Mary's and Geraldine Foster had moved out of the area.

Re-elected:

Derek Barnes - proposed by Paul Hartwright and seconded by Helen Simpson

Barry Austin - proposed by Ivor Jones and seconded by Mary Flynn

Ruth Lucas - proposed by Tara Spaul and seconded by Sue Hornby

Andy Lymer - proposed by Derek Barnes and seconded by Barry Austin

New members elected:

Alyse Wills - proposed by Helen Simpson and seconded by Joan McNamee

Judy Oliver - proposed by Barry Austin and seconded by Ivor Jones.

Anyone interested in joining PCC should speak to Dave or any PCC Member.

Setting up a Youth PCC is being considered.

c. Deputy Churchwardens:

Shaun McCarthy and Mary Flynn will continue as Deputy Churchwardens.

d. Sidespeople

Those listed as Sidespeople were elected by unanimous agreement

- 9. Rector's Reflections:** Dave reflected back over all that had happened over the past year which had been a tough one for the staff team. Dave gave his heartfelt thanks for the support given when he was unwell, having to take December off work. In particular Dave thanked Peter and the leadership team for keeping everything running including delivering a successful Christmas "without the vicar." Dave reminded us that it is God who does the work and, if we let him, God can and will do more.

The meeting closed with a prayer of blessing.